Business Income and Expenses

Schedule C-style annual summary. Complete one copy per business. Enter annual totals only for categories that apply; leave the rest blank.

Business Information

Taxpayer / Spouse

Business name / DBA

Business activity

Business EIN (if any)

Business address

Accounting method

Business Income

Expense category	Amount ($)
Gross receipts / sales	
Returns and allowances	
Other business income	

Include business Forms 1099-NEC, 1099-MISC and 1099-K; explain any amounts not included in sales. Attach supporting tax forms.

Cost of Goods Sold (if applicable)

Expense category	Amount ($)	Expense category	Amount ($)
Beginning inventory		Materials and supplies	
Purchases (less personal withdrawals)		Other COGS costs	
Cost of labor		Ending inventory	

Business Income and Expenses

Schedule C-style annual summary. Complete one copy per business. Enter annual totals only for categories that apply; leave the rest blank.

Business Expenses — Schedule C Categories

Expense category	Amount ($)	Expense category	Amount ($)
Advertising		Pension / profit-sharing plans	
Car and truck expenses		Rent / lease — vehicles, equipment	
Commissions and fees		Rent / lease — other property	
Contract labor		Repairs and maintenance	
Depletion		Supplies	
Employee benefit programs		Taxes and licenses	
Insurance (not health)		Travel	
Interest — mortgage		Meals (business)	
Interest — other		Utilities	
Legal and professional services		Wages	
Office expense		Other expenses (detail below)	

Other Expenses (write in categories not listed above)

Description:		$	
Description:		$	
Description:		$	
Description:		$	
Description:		$	

ATG will calculate depreciation, home office deductions, and any applicable limits. Do not include new equipment or major improvements in routine expenses.

Business Income and Expenses

Schedule C-style annual summary. Complete one copy per business. Enter annual totals only for categories that apply; leave the rest blank.

Equipment and Asset Purchases

Asset / description	Date placed in service	Cost	Business use %

Additional Information

Home office used? (Y/N)

Business vehicle used? (Y/N)

If applicable, complete the separate Business Use of Home or Automobile Use forms. Keep invoices, statements, mileage logs and other documentation supporting all income and expenses; furnish them on request.